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## ADMINISTRATIVE-INTERNAL USE ONLY

Executive Regulty
83-0097

7 January 1983 10 JAN 1983

MEMORANDUM FOR: See Distribution

**SUBJECT** 

DCI and DDCI Meeting with Secretary of State on

Friday, 14 January 1983

1. The Director and Deputy Director plan to have a luncheon meeting with Secretary Shultz on Friday, 14 January. It is requested that any suggestions you may have for possible tonics to be raised by the Director be furnished in writing to SA/IA, by 1700 hours 12 January, in order to forward these topics to the Director for his consideration. A negative response is requested. Where appropriate, please prepare succinct talking points on a separate piece of paper to cover any backup material you forward.

2. In addition,	it would be appreciated if identified by phone to	<u>f the subje</u> ct matter of office (extensions
by <u>1700</u>	) hours 11 January.	

Thomas B. Cormack Executive Secretary

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